

BELTRAMI COUNTY COVID-19 RELIEF GRANTS

Round 4

APPLICATION FORM

Program Information: The funding is part of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding allocated to the County through directive of Governor Walz, who released \$841 million of Federal CARES Act dollars to towns, cities, and counties throughout Minnesota through Executive Order. Greater Bemidji, Inc., in partnership with the Bemidji Alliance, is administering the grants on behalf of the County.

Eligibility Notes: This round of funding is targeted to those businesses impacted by the Governor's recent **Executive Order 20-99** signed November 18, 2020, which includes restrictions on **restaurants, bars, and other food service establishments, as well as of gyms, fitness centers and other indoor recreation, event, and entertainment venues**. Business applicants must be physically located in Beltrami County and have an active registration with the MN Secretary of State. A decline or loss in revenue must be demonstrated.

- The grant is focused on mitigating the cost of business interruption and may provide up to \$25,000 per business determined on a scale of 2019 revenues.
- Business must certify total operating expenses experienced during the pandemic period.
- If your business opened in 2019 or 2020, contact Tiffany Fettig at Greater Bemidji to discuss what documentation you should provide.
- Recipients of previous rounds of Beltrami County COVID Relief funding may apply with combined awards capped at \$25,000.
- Only fully completed applications will be considered

Applications must be complete and will be accepted through December 6, 2020.

Applicant Information

Business Legal Name:

Business Operating Name (if different):

Business Contact Name / Title:

Phone:

Email:

Street Address:

City: _____ County: _____ Zip Code: _____

Mailing Address (if different):

Employee Count: Full-time employees _____ Part-time employees _____

Business Description (include product/industry):

Month/Year Operations Began: _____

Business Ownership: Provide name and ownership percentage of each owner who holds at least 20% ownership:

Legal Name	Ownership %

COVID-19 Impact (Briefly explain how the business was impacted by COVID-19 pandemic)

Was your business closed for a period of time during the pandemic? (Explain)

List other COVID-related funding (grants or loans) received to-date (be specific):

Program	Amount	Grant or Loan
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Gross Sales on 2019 Tax Return: \$ _____

Revenues from March 1, 2019 through November 30, 2019: \$ _____

Revenues from March 1, 2020 through November 30, 2020: \$ _____

Required documentation Information

1. 2019 Business Tax Return or Schedule C showing business income and expenses. (The whole return is not required)
2. Profit & Loss Statements for the period of **March 1, 2019 through November 30, 2019** and **March 1, 2020 through November 30, 2020**. The Profit and loss statements may be an internal bookkeeping statements (such as Quickbooks) or you may complete the attached Profit/Loss Certification template. *See Attached*
3. Debt Schedule – *See Attached* (This is optional although it may provide for higher qualifying grant amount)
4. Signed Certification form – *See Attached*

Greater Bemidji reserves the right to request additional documentation and financial information to verify information in the application and assure your eligibility.

BUSINESS CERTIFICATION:

I certify that all information provided within this application and all supporting documentation, include Profit/Loss Statements, is true and accurate to the best of my knowledge and that I have authority to sign on behalf of the organization.

Name/Title of Authorized Business Representative

Date:

Signature of Authorized Business Representative

Please email completed applications to tfettig@greaterbemidji.com or drop off at Greater Bemidji, Inc. 102 1st Street West, Suite 101, Bemidji, MN 56601. Call Tiffany to arrange application drop off or to request assistance - 218-760-0854.