

BELTRAMI COUNTY COVID-19 BUSINESS/NON-PROFIT RELIEF GRANT APPLICATION FORM

Program Information: Per the COVID Relief Bill signed by Governor Walz on December 16, 2020, Beltrami County is being awarded \$908,000 to provide grants to local businesses and non-profits impacted by the current pandemic. Greater Bemidji, Inc. is administering the grants on behalf of the County.

Eligibility Notes:

- Eligible businesses and non-profits must have a physical presence within the Beltrami County jurisdictional limits.
- Businesses and non-profits must certify they were current on financial obligations as of March 1, 2020 (prior to the start of the pandemic).
- Businesses and non-profits must be impacted by the COVID Executive Orders issued by the Governor during 2020.
- Businesses and non-profits must have complied with all COVID Executive Orders issued by the Governor during 2020.
- Businesses and non-profits must have no tax liens on file with the MN Secretary of State as of the date of application.
- Businesses and non-profits must be registered as Active and In Good Standing with the MN Secretary of State.
- Businesses and non-profits must demonstrate a decline in revenue from 2019 to 2020.
- New businesses and non-profits may apply and will be evaluated based on annualized income and demonstrated pandemic impact.
- Businesses and non-profits with physical storefronts and employees will be given priority over self-employed and home-based businesses.
- Tribal-owned businesses are eligible given that the business has voluntarily complied with the Executive Order 20-99 (Nov 18, 2020).
- Non-profit organizations must have business-like revenue sources (ie. product/service sales, ticket sales, membership fees). This income must make up at least 51% of their total revenue.
- Publicly-owned businesses and non-profits are not eligible for County Business Relief Grants.

**Applications must be complete and will be accepted through
January 22, 2021 at 5:00 pm.**

Applicant Information

Business Legal Name: _____

Business Operating Name (if different): _____

Contact Name / Title: _____

Phone: _____ Email: _____

Mailing Address: _____

Street Address, (if different): _____

City: _____ County: _____ Zip Code: _____

FED Tax ID # _____ NAICS Code: _____

	<u>Currently</u>	<u>1/1/2020 (1 yr ago)</u>
Employee Count:	FT employees _____	FT employees _____
	PT employees _____	PT employees _____

Business/Organization Description:

Month/Year Operations Began: _____

Business Ownership: Provide name and ownership % of each owner who holds at least 20% ownership:

Name	Ownership %
_____	_____
_____	_____
_____	_____
_____	_____

COVID-19 Impact (Briefly explain how the business/organization was impacted by COVID-19 pandemic/ indicate if closed for a period)

COVID Relief Funding received to-date:

Check all that Apply	Program	Grant/Loan	\$ Amount
	Paycheck Protection Program (PPP)	Forgivable loan	
	SBA EIDL Grant	Grant	
	SBA EIDL Loan	Loan	
	Small Business Emergency Loan DEED (SBEL)	½ forgivable	
	Hometown Business Relief Fund – Greater Bemidji	Forgivable loan	
	Beltrami County/Cities/Twp CARES Grants	Grant	
	MN DEED Grant – lottery Northwest MN Foundation	Grant	
	State of MN Grant – Recent award based on sales decline *	Grant	
	Other -		
	Other -		

* If your business received the recent State of MN Grant- please explain how you intend on using the State grant received -

Gross Revenue on 2019 Tax Return: \$ _____

Gross Revenue for 2020 (January - December): \$ _____

Required documentation Information

1. 2019 Tax Return – Form 1120 for Business or 990 for Non-profit (page 1) or for sole proprietors/LLC a Schedule C showing business income and expenses. No need to provide the whole return.
2. Profit & Loss Statement for the period 1/1/20 – 12/31/20. The statement may be an internal bookkeeping statements (such as Quickbooks) or you may complete the attached Profit/Loss template. *See Attached*

3. Signed Certification form – *See Attached*

Greater Bemidji reserves the right to request additional documentation and financial information to assure your eligibility and verify information in the application.

BUSINESS CERTIFICATION:

I certify that all information provided within this application and all supporting documentation, include Profit/Loss Statements, is true and accurate to the best of my knowledge and that I have authority to sign on behalf of the organization.

Print Name/Title of Authorized Signer

Signature

Date: _____

Please email completed applications to grtrbemidjiapps@gmail.com or drop off at Greater Bemidji, Inc. 102 1st Street West, Suite 101, Bemidji, MN 56601. Call Tiffany Fettig with questions or to arrange application drop off - 218-760-0854.